



2018 Central American & Caribbean Games
Barranquilla, Colombia
19 July - 3 August 2018

VOLLEYBALL COMPETITION TECHNICAL MANUAL REGULATIONS

1. Organizer

- 1.1 For the organization of the **2018 Central American & Caribbean Games, Barranquilla, Colombia**, the Central American & Caribbean Sports Organization, CACSO, the Organizing Committee of the 2018 Central American & Caribbean Games, Barranquilla, Colombia, COBAR and the Colombian National Volleyball Federation, as affiliated National Federation of FIVB, of the South American Volleyball Confederation, CSV and the Pan American Volleyball Union, accepts to comply with the terms and conditions established in the Competition Regulations that are the official statutes of the event.
- 1.2 The Central American & Caribbean Sports Organization (CACSO), the Organizing Committee of the 2018 Central American & Caribbean Games,

Barranquilla, Colombia, COBAR and the Colombian National Volleyball Federation, as an affiliated NF to the Federation Internationale de Volleyball, FIVB and CSV, together with NORCECA, the responsible Volleyball Confederation, will be responsible for the organization of the **2018 Central American & Caribbean Games Barranquilla, Colombia** Volleyball Competition to be held during the period from July 20 to August 2, 2018, in the city of Barranquilla , Colombia.

1.3 Organization Addresses & Contacts:

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2. Host City, International Airport of Arrival and Competition Venue

2.1 Host City

The **2018 Central American & Caribbean Games Barranquilla, Colombia**, Volleyball Competitions will be held in the city of Barranquilla, Colombia. The event will be held from July 20- August 2, 2018.

2.2 International Airport of Arrival and Departure

The International Airport for the arrival and departure of participating National Teams in the **2018 Central American & Caribbean Games Barranquilla, Colombia**, is;

- Ernesto Cortissoz International Airport (**BAQ**)

2.3 Competition Venues

The main competition venues for participating teams are:

- **Coliseo de Voleibol Humberto Perea, in the city of Barranquilla, Colombia**

a) Main Competition Venue:

The 2018 Central American & Caribbean Games Organizing Committee must have the necessary sports infrastructure facilities appropriate for hosting this event. The competition venue must fulfill the following conditions:

- 5,000 seat capacity.
- The court must fulfill the requirements of FIVB (official measures and ceiling height).
- **Syntactic floor**; The synthetic floor must be homologated by NORCECA, been the official Sport Floor Homologated by NORCECA, the **Sport Court Volleyball Surface**. Norceca will provide a donation to the Colombian National Volleyball Federation of one (1) complete Sport Court Volleyball Surface.
- The main competition venue must be equipped with the following **SENOH** Homologate Equipment; one set (1) net posts, one set (1) of protection padding for the net posts, two sets (2) of official net, four sets (4) of antennas, four set (2) substitution paddles, one (1) official refereeing stand with corresponding padding protection. In addition, the following

equipment must be also provided; substitution buzzer system, chair or bench for the teams, 4 Molten ball carts to be provided by Norceca, 4 large supermarket carts, six (6) 1m. mops, four (4) 5 gallon water containers for the drinking water, two (2) five gallons ice container, two (2) five gallons hydrated liquid containers, a minimum of 100 chairs, 8 tables size 150 x 90 x 70 cm, 4 tables sizes 300 x 90 x 70 cm, 8 small chairs for the quick moppers and ball retrievers 50 cm in height, 1 hygrometer, 1 thermometer, 1 clock/chronometer and 1 net height measuring device, 12 dozens of small towels to dry the floor, 4 Molten line judges flags to be provided by Norceca, 1 Molten ball pressure gauge to be provided by Norceca, one 5 unit ball stand and one (1) extra set of **SENOH** net post protectors. This equipment must be available for inspection during the Referee Practical Clinic and must be of the type and model homologated by FIVB and/or NORCECA.

b) The main competition venue must have available the following facilities:

- A minimum of two (2) dressing rooms, equipped with one (1) massage tables each, 20 chairs each, one (1) 5 gallons drinking water container, one 5 gallons ice container, one (1) instruction white board, one table for the snacks, fruit and juice to be provided before each match.
- Two Changing room for National Referees, male and female.
- Two Changing room for International Referees, male and female.
- One Meeting rooms for Control Committee Members equipped with a meeting table with a minimum capacity of 12 persons.
- One Working room for the President and Competition Director equipped with two (2) working desks, meeting table for six (6) persons, telephone with international line, fax, computer with internet line and printer, office material such as paper, pencil, stapler, markers, folders, tape, etc.
- One Medical room fully equipped and with Medical Staff available.
- One Anti-doping control room equipped with a working desk, chairs, 2 tables and bathroom (WC), according to the WADA/FIVB standards.
- One Pressroom equipped with computers (minimum of 2), printers, fax, telephone, Internet line and working desk.
- One Journalist room equipped with working tables, chairs, a minimum of 4 computers with printers and Internet access.
- Two (2) International line telephones to be paid by the user with credit or phone card. These 2 international line phones must be available for international accredited Journalists.
- One Press Conference room with a minimum capacity of 30 persons, equipped with a podium, sound system, chairs and one main table for 6 persons.
- One VIS working room equipped with computer, printer, working table, 4 chairs, working desk with 3 chairs, one high-speed photocopier, phone, fax and Internet line.

- Three (3) complete sets of computers, one of them with printers to be installed and connected together with the VIS System.
- Preferably, the main competition venue will have one or two court for the warm-up and training of the participating teams, which will be used prior to every match. This courts will have synthetic flooring homologated by NORCECA **SPORTCOURT** Volleyball Surface and **SENOH** posts with padding, nets, and antennas.
- The main court must have at least 15 balls (Molten V5M-5000) for the competition matches and training of the participating National teams. A total of 60 Molten V5M-5000 balls will be provided by NORCECA for this event.
- The main competition court must be surrounded by a publicity court side panels system (28 panels or billboards) measuring 1m by 3.4m each and/or a rotating system in accordance with the court layout provided by the Norceca. NORCECA reserves the right to allocate a maximum of seven (7) panels for the following Norceca official banners to be posted on the court: **NORCECA, FIVB, CSV, UPV, Molten, Mizuno and Sport Court.**

2.4 **Training Venues**

The training venues for participating teams are:

- Training Court 1 **Coliseo Humberto Perea**
- Training Court 2 **Coliseo Humberto Perea**

a) **TRAINING VENUES**

The 2018 **Central American & Caribbean Games** Organizing Committee must provide appropriate sport competition and training venues in order to ensure the participating teams the necessary facilities for their training according to the requirements established by the FIVB/ NORCECA, providing 1.5 hours daily training, from day of their arrival until the end of the competition. The minimum recovery time between competition matches and training sessions of participating teams is five (5) hours.

Each team will have a minimum of one training session of 1.5 hours in the official competition court venue prior to the event.

Training Venues:

- A minimum of two (2) Courts that comply with all FIVB requirements (official measures and ceiling height) each equipped with synthetic NORCECA homologated floors, SPORT COURT Volleyball Surface and Senoh volleyball net system, (one set (1) net posts, one set (1) of protection padding for the net posts, two sets (2) of official net, four sets (4) of antennas and one (1) official refereeing stand with corresponding padding protection
- The training venue must also have available: 2 changing rooms for teams equipped with 1 massage table in each and a 5 gallons ice container available with ice, also an equipped medical room with medical staff must be available. 16 Molten V5M5000 game balls per training court, one (1) 5

gallons drinking water container in each court with sufficient drinking water and ice during each training session must be available.

- The competition venue and the training venue must be available for the daily training of participating teams. A minimum of 1.5 hours daily must be provided for the training of participating teams before and during the competition; each team must be guaranteed at least one 1.5-hour training session in the main competition venue.

2.5 **Accommodation, Meals and Internal Transportation**

Accommodation, meals and internal transportation for Participating National Teams, Control Committee and Referees will be under the responsibility and covered by the Host Organizing Committee of the **2018 Central American & Caribbean Games, Barranquilla, Colombia, COBAR**, from the date of arrival until the date of departure according to the established schedule for the competition.

- **Participating Teams Accommodation:**

Central American & Caribbean Athletes' Village in Barranquilla, Colombia.

The Village will be the Games-time home for the athletes, coaches and team officials, and will incorporate a full range of conveniences and amenities. Will be located in the city of Barranquilla, the Village is within 30 minutes of the Barranquilla Central American & Caribbean Volleyball Sport Centre , Coliseo Humberto Perea and less than 30 minutes from the Ernesto Cortissoz International Airport.

The Athletes' Village will respect the traditions, cultures, abilities, languages and cuisines of all residents. 24-hour service will be available throughout the Village for athletes and team officials.

A transport center and accreditation services will maximize convenience for athletes and officials. The Village Polyclinic will offer a full range of health care services. The Village will be a safe environment for all residents and visitors.

a) Technical Officials, Control Committee and Referees hotels accommodation:

[Hilton Garden Inn Barranquilla](#)

Carrera 53, Calle 100-86, Barranquilla, Colombia
TEL: +57-5-3860111 FAX: +57-5-3860112

b) Meal Services

Participating National Teams delegation members will receive their meals at the **Central American & Caribbean Athletes' Village**. Participating members of the Control Committee, Referees and Officials will receive their breakfast in the official hotel designated for their accommodation. The Organizing Committee of the **2018 Central American & Caribbean Game, Barranquilla, Colombia**, will provide a Meal Per-Diem, as established in the MOU, to cover lunch and dinner for the members of the Control Committee, Referees and Officials.

2.6 Hotel accommodation;

NORCECA's Officials, Referees and Technical Personal

- NORCECA President (or representative) requires single room occupancy.
- Technical Delegate, Competition Director, and Administrative Coordinator requires single room occupancy.
- Venue Operation Delegate, Members of the Appeal and Refereeing Sub-Commissions, as well as International Referees require double room occupancy.
- Technical and Support Staff, VIS Delegate, Press Delegate and Photographer require double room occupancy.
- Medical Delegate requires single room occupancy.

NORCECA's Control Committee Members, Officials, Referees and International Technical Personal will be lodged at;

[Hilton Garden Inn Barranquilla](#)

Carrera 53, Calle 100-86, Barranquilla, Colombia

TEL: +57-5-3860111 FAX: +57-5-3860112

Any change of Hotels made by the Organizing Committee of the **2018 Central American & Caribbean Games, Barranquilla, Colombia**, must have the written approval of Norceca.

NOTE: In case hotels are used for the accommodation of participating National Teams, the lodging of NORCECA Officials, Members of the Control Committee, Referees, Technical, Support Staff, Press and Medical Delegate must be in a different hotel or accommodation quarters where the participating teams are accommodated

2.7 MEALS

The **2018 Central American & Caribbean Games, Barranquilla, Colombia**, Organizing Committee, **COBAR**, must provide meals to the participating teams, Officials and Staff, from the day of arrival to the day of departure.

a) Participating Teams

Breakfast, lunch and dinner, plus one snack, to be provided to the participating teams before or after each match according to the request of the Team Manager,

for a total of 21 person's maximum per Team Delegation. Meals must be provided in the Sport Villa or hotel, destined for the lodging of participating teams. This location must be approved by Norceca during the site inspection visit and must comply with the sanitary quality/conditions, provide the necessary meals according to the International Competition Standards for High Performance Athletes (IFQS).

b) NORCECA Officials, Referees, Technical and Support Staff

NORCECA Officials, Technical Delegate, Members of the Control Committee, Referees, VIS Delegate, Press Delegate, Medical Delegate, Technical and Support Staff must be also provided with breakfast, lunch and dinner in the hotel destined for their lodging. The hotel must be approved by Norceca during the site inspection visit and must comply with the sanitary quality/conditions, provide the necessary meals according to the International Food Quality Standards (IFQS). During the competition days, a snack shall be provided in the Control Committee, Referee and Technical Personnel Meeting Rooms at the Competition venue.

NOTE: The host Organizing Committee of the **2018 Central American & Caribbean Games, Barranquilla, Colombia, COBAR**, may also pay an extra Per Diem to cover the meals for NORCECA Officials, Members of the Control Committee, Referees, Technical and Support Staff, in order for them to provide their own meals. This extra Per Diem must be provided, three days before, during the competition and one day after the competition, as established in the MOU.

3. INTERNAL TRANSPORTATION

The **2018 Central American & Caribbean Games, Barranquilla, Colombia** Organizing Committee is responsible to provide internal transportation to all participating teams from the day of their arrival to the day of departure, as follows:

- a) Participating Teams: internal transportation in buses with a minimum capacity of 45 persons. Transportation of two participating teams in the same bus is not permitted.
- b) NORCECA Officials, Members of the Control Committee, Referees, VIS Delegate, Press Delegate, Medical Delegate and Technical and Support Staff:
 - i. One vehicle for the NORCECA President (or his representative)
 - ii. One vehicle for the Competition Director
 - iii. One van and/or a minibus with a capacity of 15 passengers to be provided for the Members of the Appeal and Referee Sub-Commission, VIS Delegate, Press Delegate, Medical Delegate, Technical and Support Staff.
 - iv. One van and/or minibus with a capacity of 15 passengers to be provided for the International Referees.

4. Statutes & Authority

4.1 Competition Regulations

These Regulations will be the statute that controls the competition. Any situation not covered by these regulations will be decided according to

NORCECA, CSV and PVU Regulations and in the contrary, by the FIVB Regulations, including its Constitution, Administrative, Sport, Financial, General Regulations, Complementary Statutes and Disciplinary Regulations in force.

4.2 FIVB Official Rules of the Game

The **2018 Central American & Caribbean Games Barranquilla, Colombia**, will be played in accordance with the 2018 FIVB Official Rules of the Game in force.

4.3 Control Committee

The competition will be conducted by the Control Committee, which will be designated and appointed by NORCECA.

4.4 VISA information

In order to facilitate the participation of qualified National Teams, Control Committee Members and Referees in the **2018 Central American & Caribbean Games, Barranquilla, Colombia**, the Organizing Committee, **COBAR**, through the Colombian Governmental Authorities, guarantees to provide the necessary approved official accreditation (ID Credential) for the entry formalities and/or VISA that will permit the entry into Colombia of the participating Team Members, Control Committee Members and Referees, registered in the Games Official Entries and the FIVB 0-2 Form.

5.

Events Schedule:

DATE	ACTIVITY
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July 14, 2018 – Arrival of Control Committee Members.

July 15, 2018

- 09:00 - Control Committee and Organizing Committee meeting to be held at the Control Committee official hotel or at the Organizing Committee Headquarters.
- 11:00 – Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- 15:00 – Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- 18:00 Control Committee and Organizing Committee meeting to be held at the Control Committee hotel or at the Organizing Committee Headquarters.

July 16, 2018

- 09:00 - Control Committee and Organizing Committee meeting to be held at the Control Committee official hotel or at the Organizing Committee Headquarters.
- 11:00 – Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- 15:00 – Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- 18:00 Control Committee and Organizing Committee meeting to be held at the Control Committee hotel or at the Organizing Committee Headquarters.

July 17, 2018 - Arrival of participating National Teams, Referees and Officials

- 09:00 - Control Committee and Organizing Committee meeting to be held at the Control Committee official hotel or at the Organizing Committee Headquarters.
- 11:00 – Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- Teams - All Day, training of participating teams according to their arrival itinerary/schedule. Refer to the Official Training Schedule (**Participating National Teams arrival will be coordinated through their National Olympic Committee, NOC**).
- 15:00 – Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- 18:00 Control Committee and Organizing Committee meeting to be held at the Control Committee hotel or at the Organizing Committee Headquarters.

July 18, 2018

- 08:00 – Referees health examination and Referee Seminar – At the Referees Official Hotel.
- 08:00 -10:00 Control Committee and Organizing Committee meeting to be held at the Control Committee official hotel or at the Organizing Committee Headquarters.
- 08:00-20:00 Participating teams training in the official competition court according to schedule. (Refer to the Official Training Schedule)
- 08:00-20:00 Participating teams training in the training court according to schedule. (Refer to the Official Training Schedule)
- 10:00-18:00 - Control Committee Teams Preliminary Inquiry (Women), to be held at the Athletes Village or at the Control Committee Official Hotel.
- 10:00 – Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.

- 10:00 –14:00 Referees Theoretical Clinic Preliminary and Inquiry at the Referees Official Hotel.
- 15:00 – Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- 18:00 Control Committee and Organizing Committee meeting to be held at the Control Committee hotel or at the Organizing Committee Headquarters.
- 19:00 General Technical Meeting (Women)
- 20:00 Medical Briefing
- 20:00 Press Conference

July 19, 2018

- 08:00-14:00 - Control Committee Teams Preliminary Inquiry (Women), to be held at the Athletes Village or at the Control Committee Official Hotel.
- 08:00-12:00- Control Committee Inspection of Competition and Training Venues, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- 08:00-12:30 Participating teams training in the official competition court according to schedule. (Refer to the Official Training Schedule)
- 08:00-15:30 Participating teams training in the training court according to schedule. (Refer to the Official Training Schedule)
- 12:30 – 15:00 – Practical Clinic, Match Presentation and Protocol Review for Referees, Scorekeepers, Line Judges, Announcer, VIS and support personnel, to be held at the Competition Venue.
- 14:00-15:00- Control Committee Inspection of Competition and Training Venues, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- **18:00 Central American & Caribbean Games – Opening Ceremonies**

July 20, 2018

Day 1 - Competition

Women Preliminary Round Matches. Refer to the Official Training and Competition Schedule.

July 21, 2018

Day 2 - Competition

Women Preliminary Round Matches. Refer to the Official Training and Competition Schedule.

July 22, 2018

Day 3 - Competition

Women Preliminary Round Matches. Refer to the Official Training and Competition Schedule.

July 23, 2018

Day 4 – Quarterfinals

Women Quarterfinals Round Matches. Refer to the Official Training and Competition Schedule.

- July 24, 2018** **Day 5 – Semifinal & Qualification Round**
Women Semifinal and Qualification Round Matches. Refer to the Official Training and Competition Schedule.
- July 25, 2018** **Day 6 – Competition Finals**
Women Finals Round Matches. Refer to the Official Training and Competition Schedule. The Bronze Medal and Gold Medal Championship matches of the tournament must be the last two matches, first the Bronze and finally the Gold Medal Match scheduled to conclude the tournament.
- July 25, 2018** **Arrival of Control Committee Member, Referees and Officials for the Men Competition.**
- July 25, 2018** **Arrival of participating National Teams for the Men Competition.**
- Teams - All Day, training for participating teams according to their arrival itinerary/schedule. Refer to the Official Training Schedule. **(Participating National Teams arrival will be coordinated through their National Olympic Committee, NOC).**
- July 26, 2018** **Departure of Control Committee members, Referees and Participating teams in the Women Competition.**
- July 26, 2018** **Men Competition**
- 08:00-18:00 - Control Committee Teams Preliminary Inquiry (Men) to be held at the Athletes Village or at the Control Committee Official Hotel.
 - 08:00 – Referees health examination and Referee Seminar – At the Referees Official Hotel.
 - 08:00-20:00 Participating teams training in the official competition court according to schedule. (Refer to the Official Training Schedule)
 - 08:00-20:00 Participating teams training in the training court according to schedule. (Refer to the Official Training Schedule)
 - 10:00-14:00 Referees Theoretical Clinic Preliminary and Inquiry at the Referees Official Hotel.
 - 19:00 Control Committee and Organizing Committee meeting to be held at the Control Committee hotel, Competition Venue or at the Organizing Committee Headquarters.
- July 27, 2018**

- 08:00 - Control Committee and Organizing Committee meeting to be held at the Control Committee official hotel or at the Organizing Committee Headquarters.
- 08:00-15:30 Participating teams training in the official competition court according to schedule. (Refer to the Official Training Schedule)
- 08:00-20:00 Participating teams training in the training court according to schedule. (Refer to the Official Training Schedule)
- 10:00-14:00 Control Committee - Inspection of Competition and Training Venues, Athletes Villa, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.
- 15:30 – 18:00 – Practical Clinic, Match Presentation and Protocol Review for Referees, Scorekeepers, Line Judges, Announcer, VIS and support personnel, to be held at the Competition Venue.
- 19:00 General Technical Meeting (Women) at the Control Committee Hotel
- 20:00 Medical Briefing to be held at the Control Committee Hotel
- 20:00 Press Conference to be held at the Control Committee Hotel

July 28, 2018	Day 1 - Competition Men Preliminary Round Matches. Refer to the Official Training and Competition Schedule.
July 29, 2018	Day 2 - Competition Men Preliminary Round Matches. Refer to the Official Training and Competition Schedule.
July 30, 2018	Day 3 - Competition Men Preliminary Round Matches. Refer to the Official Training and Competition Schedule.
July 31, 2018	Day 4 – Quarterfinals Men Quarterfinals Round Matches. Refer to the Official Training and Competition Schedule.
August 1, 2018	Day 5 – Semifinal & Qualification Round Men Semifinal and Qualification Round Matches. Refer to the Official Training and Competition Schedule.
August 2, 2018	Day 6 – Competition Finals Men Finals Round Matches. Refer to the Official Training and Competition Schedule. The Bronze Medal and Gold Medal Championship matches of the tournament must be the last two matches, first the Bronze and finally the Gold Medal Match scheduled to conclude the tournament.
August 3, 2018	Closing ceremony and Departure of Control Committee Members, Officials, Referees and Participating teams.

6. Participating Teams & Delegation Composition

A maximum of eight (8) teams per gender are qualified to participate in the **2018 Central American & Caribbean Games Barranquilla, Colombia**. The qualified teams are the Host Country Team, Colombia (1), Venezuela (2), and the top six (6) National Federation Teams in the Norceca Continental Ranking, as of **January 1, 2018**, from among the National Federations affiliated to Norceca.

Participating qualified National Teams for the **Women** competition;

The qualified teams are the Host Country Team, Colombia (1), Venezuela (2), and the top six (6) National Federation Teams in the Norceca Continental Ranking, as of **January 1, 2018** as follow;

Dominican Republic, Puerto Rico, Cuba, Mexico, Trinidad & Tobago and Costa Rica

Participating qualified National Teams for the **Men** competition;

The qualified teams are the Host Country Team, Colombia (1), Venezuela (2), and the top six (6) National Federation Teams in the Norceca Continental Ranking, as of **January 1, 2018** as follow;

Cuba, Puerto Rico, Mexico, Dominican Republic, Guatemala and Trinidad & Tobago

NOTE 1: In case one of the qualified teams withdraws their participation, the next team in the Norceca Continental Ranking from among the National Federations affiliated to Norceca will be eligible to participate.

6.1 Team Composition

Each team delegation will be composed of a maximum of 21 persons, consisting of:

- A minimum of twelve (12) Players and up to a maximum of fourteen (14) Players
- Four (4) Officials (One Team Manager, One Head Coach and Two Assistant Coaches/Athletic Trainers)
- One (1) Doctor (FIVB accredited)
- One (1) Physiotherapist (FIVB accredited)
- One (1) Team Statistician (FIVB, NORCECA or CSV accredited)
- Additionally, the Referees (International FIVB Referee or Continental Referee) will be approved and designated by NORCECA.

6.2 **Additional Team Personnel**

All persons that exceed what is stipulated in Article 6.1 above will be considered as additional personnel and the National Federation (NF) and its National Olympic Committee that registers them will have to cover their expenses, including lodging, meals and internal transportation, in accordance with the terms and conditions established by the Organizing Committee of the **2018 Central American & Caribbean Games Barranquilla, Colombia, Organizing Committee, COBAR**. The names of these persons should be submitted in advance to NORCECA for registration.

7. **Player's Eligibility**

7.1 Participating players in the competitions of the **2018 Central American & Caribbean Games, Barranquilla, Colombia**, must be citizens of the country that they represent according to the FIVB Sport and General Regulations. The official document to verify the player's eligibility is their valid passport, issued by the competent governmental authorities of their country. Team Managers must submit, for control and database purposes, color copies of the National Team players' passports (provided on CD or paper color copy) during the Team Preliminary Inquiry.

7.2 The 2018 Central American & Caribbean Games, Barranquilla, Colombia women competition is an Intercontinental International competition exclusively reserved for female-born players.

7.3 The passports of all players and the ID Credential provided by the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, must be presented to the Control Committee for verification during the Team Preliminary Inquiry.

Players whose original passport (no passport copies will be accepted) and ID Credential is not presented during the Preliminary Inquiry will not be registered and therefore, will not be eligible to participate in the competition.

8. **Registration**

8.1 The registration of each participating National Team will consist of submission, through the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, Sport Entries to be completed by their National Olympic Committee, **NOC**, as well as, by submitting the FIVB O-2 Form to Norceca before the established deadline. The O-2 form may contain up to 25 athletes, and no declaration of Captain or Libero(s) is required. No substitutions or changes of athletes are permitted after the submission of the O-2 Form. The final list of 12 or 14

participating athletes on the O-2bis Form must be constituted from among the 25 athletes listed in the O-2 Form.

The O-2 Form submission must be completed online (www.fivb.org/vis/login.aspx) for the implementation of the FIVB Live Score system (O-2 VIS). A printed copy of the completed form must be sent to the Norceca Sport Events Department prior to the established deadline of the event. If you require assistance, please visit the webpage above or contact the Norceca or the FIVB VIS Webmaster.

A copy of the FIVB O-2 Form, one (1) team photo and individual photos (size 2x2) of all members of each participating team delegation (players, officials, medical personnel, statistician, journalists and referees) must be remitted by email to the Sport Events Department (norcecasporteevents@gmail.com) prior to the established deadline. A copy of the FIVB O-2 Form must be remitted to the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, through their National Olympic Committee.

8.2 Player Final Registration (FIVB O-2 bis Form)

During the Preliminary Inquiry, the Team Manager must submit, to the Control Committee, the FIVB O-2 bis Form with a maximum of 14 players (comprised only of the players registered in the O-2 form). In the case that the FIVB O-2 bis Form is not provided to the Control Committee, the first 12 or 14 players in the FIVB O-2 Form will constitute the team. Also for Control Committee registration and VIS Data Control, the players positions (**Outside Hitter, OH, Middle Blocker, MB, Opposite, OP, Setter, S and Libero, L**) must be indicated in the final O2bis Form.

9. Official Rules, Ball & Uniforms

9.1 The **2018 Central American & Caribbean Games Barranquilla, Colombia**, Volleyball Competitions will be played under the current FIVB Rules of the Game in force at the time of the competition. All necessary interpretations are to be clarified during the Referee Clinic and/or the General Technical Meeting.

9.2 Official Ball

The official competition game ball will be the **Molten V5M-5000**. Norceca will provide a total of 60 unit of Molten V5M5000 volleyballs.

9.3 Uniforms

Player's uniforms must be FIVB Homologated and in accordance with FIVB Sport Regulations. Each team shall have available a minimum of three (3) sets of playing uniforms of different colors, one of which should be based white in color. The team Captain and Libero uniforms should be presented at the Preliminary Inquiry for Control Committee inspection. The player's names and numbers on the uniforms must be the same as register on the FIVB O-2 and O-2Bis Forms. Teams presenting uniforms that are not in

compliance with the FIVB Sport Regulations are subject to a USD\$3,000.00 fine and will not be able to use those uniforms during the event. Teams uniform accessories and injury prevention devices, (compression pads, knee pads, elbow pads, etc.) must be of the same color design as the uniform. Neutral colors, black and white, are also accepted. Teams players wearing injury prevention devices must be all uniformed (same color /design) and a sample must be presented at the team preliminary inquiry for inspection and approval.

9.4 **Publicity on Uniforms**

Publicity on player's uniforms must be approved by CACSO, the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR and Norceca, must follow the CACSO and the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, established guidelines. Publicity on players' uniforms must be in accordance with the FIVB Sport Material, Team Equipment and Advertising Guidelines. Teams presenting uniforms that are not in compliance with the FIVB Sport Regulations are subject to a USD\$3,000.00 fine and will not be able to use those uniforms during the event, therefore, new uniforms that comply with the FIVB Uniform Regulations and FIVB Sport Material, Team Equipment and Advertising Guidelines must be presented to the Control Committee of the event for approval.

9.5 **Dress Code for Officials on the Bench**

All Officials on the bench (**maximum of five officials on the bench to be decided by the team manager**) must be uniformed according to the dress code of the current FIVB Sport Regulations. Those Officials that do not comply with the dress code established are subject to a USD\$1,000.00 fine per Official and will not be allowed to sit on the bench. Each participating team manager is entitle to determine the five (5) officials to be on the bench, but must declare and register then for the entire competition during the Preliminary Inquiry. In addition, team medical staff is allowed to be seated behind the team bench, as foreseen by the regulations site plan.

10. **Competition Format and Team Distribution**

10.1 The **2018 Central American & Caribbean Games Barranquilla, Colombia**, will be played under one of the following competition formats:

- a) With eight (8) teams, two (2) groups of four (4) teams each will be formed.
- b) With seven (7) teams, two (2) groups will be formed: one (1) of four (4) teams and one (1) of three (3) teams.
- c) With six (6) teams, two (2) groups of three (3) teams each will be formed.
- d) With five (5) teams, a Round Robin will be played. The first four (4) teams ranked in the Preliminary Round will advance to compete in the Semifinal Round. (1st vs 4th and 2nd vs 3rd). Winners of the

Semifinal Round will play a match to determine the Champion and Vice-Champion. The losers of the Semifinal Round will play one match to determine the 3rd and 4th place.

- e) With four (4) teams, a Round Robin will be played. All teams will advance to compete in the Semifinal Round. (1st vs 4th and 2nd vs 3rd). Winners of the Semifinal Round will play a match to determine the Champion and Vice-Champion. The losers of the Semifinal Round will play one match to determine the 3rd and 4th place.

NOTE: The official competition format of the event will determine the distribution of teams, according to their Continental Ranking for Norceca National teams in the Preliminary Rounds. No changes to the official competition format of the event will be permitted after it has been determined and approved by NORCECA. Colombia, as host country of the **2018 Central American & Caribbean Games Barranquilla, Colombia**, is entitle to choose the pool for the allocation of their national teams. Venezuela will be allocated as a South American team, will be allocated in a different pool from that of the host country, Colombia.

10.2 Classification, Quarterfinal and Semifinal Rounds

For the Classification, Quarterfinal, and Semifinal Rounds, according to the FIVB General Competition Regulations, it must be avoided that teams from the same group play each other as established in the competition format.

- 10.3 According to the established competition format and the FIVB General Regulations, for the Classification, Quarterfinal, and Semifinal Rounds, if three teams from the same group qualify, the match between the highest ranked team and the lowest ranked team of their Preliminary Round will be repeated.

10.4 Round Robin Ranking

To establish the ranking of teams after Preliminary Round, the ranking of the teams will be determined as follows:

1. By the results of matches won and lost.
2. In case of equality in the number of matches won and lost, among two or more teams of the same group, the final ranking of the teams will be determined by the number of points gained among teams of the same group during the Preliminary Round.
3. The following points will be awarded to each team per match, according to the number of sets won/lost:

Match won 3-0 = 5 points

Match lost 0-3 = 0 point

Match won 3-1 = 4 points

Match lost 1-3 = 1 points

Match won 3-2 = 3 points

Match lost 2-3 = 2 points

Match forfeited = 0 points (0-25, 0-25, 0-25)

10.5 Tie Breaking Procedure

In case of equality in the number of points gained by two or more teams, the tie will be broken by the points ratio with the following criteria, in order of importance:

- A) **Point Quotient:** In case of equality in the number of points gained by two or several teams they will be classified in descending order by the quotient resulting from the division of all points scored by the total of points lost.
- B) **Set Quotient:** If the tie persists as per the points quotient the teams will be classified in descending order by the quotient resulting from the division of the number of all sets won by the number of all sets lost.
- C) **If the tie continues as per the set quotient between two teams,** the priority will be given to the team which won the last match between them.
- D) **When the tie is between three or more teams** a new classification of these teams will be made taking into consideration only the matches in which they were opposed to each other.

10.6 Team Distribution

For the **2018 Central American & Caribbean Games, Barranquilla, Colombia**, teams will be distributed according to their position in the Norceca Senior Men and Women Ranking as of January 1, 2018, using the Serpentine system for their distribution. Colombia, as host country of the **2018 Central American & Caribbean Games Barranquilla, Colombia**, is entitle to choose the pool for the allocation of their national teams. Venezuela will be allocated as a South American team, will be allocated in a different pool from that of the host country, Colombia.

11. Rights of the Host Country

11.1 The host country has the right to choose the group for the positioning of their National Team. The remaining teams will be distributed using the Serpentine System in accordance with their position in the Norceca Continental Ranking (as of January 1, 2015), starting with the highest-ranking team as head of Group A or B. Venezuela will be allocated as a South American team, will be allocated in a different pool from that of the host country, Colombia.

The host country, has the right to choose one (1) match in the Competition Schedule of the Preliminary Round.

Once the Preliminary, Classification, Quarterfinals, Semifinal and Final Rounds matches are established, the **2018 Central American & Caribbean**

Games Barranquilla, Colombia, Organizing Committee, COBAR, will propose to the Control Committee the time and order of all matches to be played. All matches are established in the Official Competition Schedule/Format of the event.

The host country will also have all other rights as established in the FIVB General Regulations.

12. Financial Responsibilities

12.1 The following will be the financial responsibilities of the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR:

12.2 **Internal Transportation, lodging, and meals** for Control Committee, Referees and Team Delegations, from the date of arrival to date of departure as established by NORCECA and the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, in the Memorandum of Understanding, **MOU**.

12.3 **First Aid and Medical Service** must be provided during the Competition. (International Medical Insurance is recommended for participating teams in order to cover the payment of their medical services if needed that may be required by the members of their delegation).

12.4 **Payment of Per Diem** to Control Committee Members, Technical, Support Staff and Referees, according to what has been established by NORCECA and the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, in the Memorandum of Understanding, **MOU**, as follows:

NOTE 1: The payment of Per Diem for the Members of the Control Committee, Competition Directors, Venue Operation Directors, Administrative Director, Press Delegates, VIS Directors and Photographers, USD\$150.00 per/day. Members of the Control Committee, Appeal Sub-Committee, Refereeing Sub-Committee, Medical Delegates and Info-Technology Delegates, USD\$125.00 per/day. Technical, Support Staff and participating Referees, USD\$100.00 per/day. Payment of the Per-Diem must be covered before the start of the competition. Additional meal Per Diem of Col\$90,000.00 (pesos) per/day must be also paid before the start of the competition, in case that is not covered to be served in the official hotel for the Members of the Control Committee, Technical Delegate, Competition Director, Press Delegate, Medical Delegate, VIS Director, Technical, Support Staff and participating Referee.

NOTE 2: The payment of Per Diem to local technical officials is to be made in accordance with the established agreement between the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, with the person contracted for the required services.

- a) **Event Tickets:** The **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee must provide fifty (50) tickets to NORCECA: fifteen (15) VIP tickets & thirty-five (35) General Admission tickets.
- b) **Air Fare:** The **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, is be responsible to provide and cover the cost of the airline ticket (economical class) for Control Committee Members, Referees and Technical Staff as follow;

- 1 Round-trip flight for President of NORCECA
- 2 Round-trip flight for Competition Director
- 2 Round-trip flight for Venue Operations Manager
- 1 Round-trip flight for the Administrative Coordinator
- 4 Round-trip flights for the Member of the Appeals Sub-Committee
- 4 Round-trip flights for the Member of the Referee Sub-Committee
- 18 FIVB International Referees (Including two neutral referees)
- 2 Round-trip flight for the Press Delegate
- 2 Round-trip flight for the Medical Delegate
- 4 Round-trip flight for the VIS Delegate
- 2 Round-trip flight for the Official Photographer

12.5 The following are the responsibilities for participating National Federations:

- a) To remit a letter confirming the participation of their National Team to Norceca with the endorsement of their NOC before the established deadline.
- b) Remit together with a copy of the FIVB O-2 Form, one (1) team photo and individual photos (size 2x2) of all members of each participating team delegation (players, officials, doctors, statistician, journalists and referees) by email before the established deadline.
- c) Be responsible, together with their National Olympic Committee for all other additional expenses of their delegation that may apply.
- d) Payment of international transportation, as well as visa fees, and airport taxes, as needed.
- e) To present the following documents during the Preliminary Inquiry:
 - FIVB O-2 Form
 - FIVB O-2 VIS Form
 - FIVB O-2 bis Form (hard copy and the online VIS copy)
 - FIVB M-3 form

- Norceca L-1 Form
- Norceca L-2 Form
- Norceca L-3 Form
- FIVB M-8 (if necessary)
- CACSO Publicity Form and publicity certificate approved by CACSO and the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee COBAR (as needed)
- Original passports of all players
- Players ID Card Official Accreditation provided by COBAR.
- Color copy of all players' passports (provided on a CD)
- Official size Country National Flag
- Official National Anthem (Maximum duration two minutes)
- Captain & Libero Uniforms (3 sets of different colors)
- Injury prevention devices team gear for approval (Compression pads, undershorts and arms calf's, socks)

13. Complaints and Sanctions

13.1 Complaints:

- a) All complaints must be presented in writing to the Control Committee. The procedure established to present a complaint must be according to the FIVB Sport Regulations. Complaints will be resolved according to the FIVB General and Sport Regulations, and Rules of the Games in force.
- b) Complaints related to a technical issue (violation of the FIVB Rules of the Game) must be resolved by the acting Control Committee of the match where the violation of the Rules of the Game has been verified. The procedure must be in accordance with the FIVB/NORCECA Sport Regulation (**Judges Conference**). Violation of the Rules of the Game must be claimed by the affected team, during the development of the match in course and must be resolved during the match by the Control Committee.
- c) All complaints and appeals not related to a technical issue and/or violation of the Rules of the Game must be presented in writing to the Control Committee President within 60 minutes after the conclusion of the match. Complaints and appeals must be presented with a deposit of US\$500.00 (Five Hundred Dollars) cash; if the complaint and/or appeal proceeds, the deposit will be reimbursed. The Control Committee President must announce the verdict within 12 hours after the presentation of the complaint and/or appeal.

13.2 Sanctions:

For this competition, the following sanctions have been established:

- a) Negligence to provide the FIVB O-2 Form, O-2Bis and the O-2 VIS online registration by the deadline established will apply a sanction of US\$500.00 (Five Hundred Dollars).
- b) The non-fulfillment of Article 9.3 and 9.4 of these Regulations, corresponding to the uniforms of Participating Teams, in accordance with the FIVB Official Uniform Regulations, will apply a sanction of US\$3,000.00 (Three Thousand Dollars). Also, teams presenting less than the mandatory three (3) sets of uniforms, as established in Article 9.3 above of these regulations, will be sanctioned with a USD\$1,000.00 fine for each set of uniforms not presented.
- c) All sanctions established by the FIVB Constitution, Disciplinary Regulations, Administrative, Financial, Sport, General Regulations and Complementary Statutes would be applicable.
- d) The non-fulfillment of Article 12.5, a), b), c) and d), of these regulations, will apply a sanction of **USD\$500.00** (Five Hundred Dollars) in each case as foreseen individually.
- e) All participating national teams and players must be available for the opening, closing and award ceremony of the event. Participating national teams refusing or not participating in the opening, closing and award ceremony, their National Federation will be eligible to be applied a sanction of USD\$20,000.00. Also, individual players to be awarded, refusing or not participating in the individual award ceremony, their National Federation will be eligible to be applied a sanction of USD\$5,000.00 and will also lose their award, one that will be awarded to the next player in the final result of its individual performance.
- f) The non-fulfillment of Article 7.2 of these Regulations, that correspond to the eligibility of participating players, will apply a four-year (4) sanction to the player in fault from all Norceca competitions and a fine of USD\$100,000.00 (One Hundred Thousand Dollars) sanction to the National Federation that declares an ineligible player in the roster of their National Team.

14. Referees

14.1 It is mandatory that each participating National Federation propose one (1) Referee for evaluation from one of the following categories:

- a) FIVB International Referee
- b) FIVB Continental Referee

14.2 The Norceca President, with the advice of the NORCECA Refereeing Commission Presidents, will evaluate (for approval) the designations of the Referees.

14.3 **Other Officials**

According to the FIVB General Regulations and considering that the **2018 Central American & Caribbean Games Barranquilla, Colombia**, is an Inter-Continental Event approved by the FIVB, the Control Committee (Refereeing Sub-Commission and Appeal Sub-Commission) will be designated by Norceca and must be composed by members of the National Federations affiliated to the NORCECA, and CSV, whose representatives are members of the NORCECA and CSV Executive Committees, Boards of Administration, Sport Organizing, Technical, Refereeing, Legal, Finance, VIS, Press and Medical Commissions of their Confederations.

Line Judges, Scorekeepers, Statisticians, VIS, Ball Retrievers, Sweepers, Scoreboard Operators, Announcers and other supporting personnel shall be presented by the representative of the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, to the Control Committee President and/or his/her Representative for approval.

The **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, will present these personnel to the Control Committee during the Refereeing Clinic for evaluation and approval.

The Refereeing Sub-Commission will assist the Control Committee, supervising the officials and support personnel, being responsible for their performance.

15. **Security**

The **2018 Central American & Caribbean Games, Barranquilla, Colombia**, Organizing Committee, COBAR, must guarantee the security of all participating team delegations members, Technical Delegate, Members of the Control Committee, Competition Director, Press Delegate, Medical Delegate, VIS Director, Technical, Support Staff and participating Referee, from their arrival until their departure, including in the hotel, main competition venues, training venues, during official matches as well as during their internal transportation.

16. **Accreditation**

The **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, must provide the corresponding accreditation (ID) to all participating teams delegation members through their corresponding National Olympic Committee, NOC. In addition, the Norceca and CSV Officials as

well as Referees, National and International Technical and Support Staff must be provided with the necessary accreditation (ID) according to the standards and regulations established by CACSO and as agreed by the **2018 Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, and Norceca in the Memorandum of Understanding, **MOU**.

Note; In order to facilitate the working responsibilities for the control committee members, the Accreditations (ID) to be provided by the 2018 **Central American & Caribbean Games Barranquilla, Colombia**, Organizing Committee, COBAR, must be valid for both, Volleyball and Beach Volleyball Competitions.

17. Medical Services

17.1 The host Organizing Committee will provide first aid medical services during the competition. Further, the host will also provide access to clinic/hospital facilities for the physical assessments of the Referees.

17.2 All team delegations shall be responsible together with their National Olympic Committee for their own medical expenses. It is recommended that all participating teams provide their own international medical insurance. The **2018 Central American & Caribbean Games Barranquilla , Colombia**, Organizing Committee, COBAR, will provide the necessary medical assistance and services to all participating players, team officials, Members of the Control Committee, Competition Director, Press Delegate, Medical Delegate, VIS Director, Technical, Support Staff and participating Referee

17.3 Anti-Doping control test will be performed during the competition under the responsibility of WADA/CACSO and will be performed according to the WADA/FIVB protocol. Anti-Doping tests may be performed during competition and outside the competition as established in the WADA/FIVB Code and Procedures.

17.4 Medical gender verification test may be performed to participating register National Team Players in order to ensure the compliance of the established Article 7.2 of these regulations.

18. Awards:

The first three (3) ranked teams will be awarded as follows:

1st Place: Gold Medals

2nd Place: Silver Medals

3rd Place: Bronze Medals

Note; 21 medals must be provided for each National team to be awarded, to cover the member of the team delegation.

18.1 Individual Awards

The Control Committee will present individual awards to the following players based solely on the results of the Volleyball Information System (VIS). The awards to be presented are:

Two Best Spiker	Best Digger
Two Best Blocker	Best Setter
Best Receiver	Best Libero
Best Server	Best Scorer
Most Valuable Player (MVP)	Best Opposite

18.2 Best Outside Hitter (OH);

The best two Outside Hitters must be awarded from among the Position 4 (P4) players, previously declared as Outside Hitters.

18.3 Best Blockers (MB)

The best two blockers must be awarded from among the previously declared middle blocker players.

18.4 Best Defense, Service, Reception and Scorer

The best defense, best service, best reception and best scorer (the player who registers more points in attack, serve and block during the competition) must be selected the best in each individual performance not considering the position that the player was previously declared during her Team Preliminary Inquiry.

18.5 Libero Player

The Libero players will compete among each other for the best Libero award of the event. Additionally, the Libero players will be eligible for the Best Digger and Best Receiver awards of the event. If a Libero player obtains two of the three above indicated awards according to the final results of the Volleyball Information System (VIS) and the players team is the Champion Medal Gold Team of the event, the player is eligible for the Most Valuable Player Award (MVP) of the event.

18.6 Opposite Player (OP)

The best opposite player will be selected from among the previously declared opposite players. If the best opposite player results to be the Most Valuable Player (MVP), resulting the players team as Gold Medal Champion of the event, the next best opposite player will receive the Best Opposite Award.

18.7 Setter Players

The Setter players will compete among each other for the Best Setter Award of the event. Additionally, the Setter players will be eligible for Most Valuable Player Award (MVP) of the event, if the player obtains the Best

Setter Award of the event, the players team is the Champion Gold Medal Team of the event and registers a minimum average of 5.0 per set, according to the final results of the Volleyball Information System (VIS).

18.8 Most Valuable Player (MVP)

The Most Valuable Player Award (MVP) will be awarded to the player that from among the Champion Gold Medal Team of the event registers the highest amount of points scored and accumulated in Attack, Block and Serve during the competition, according to the final results of the Volleyball Information System (VIS). In addition, the Libero and Setter players will be eligible for Most Valuable Player Award (MVP) of the event as outlined in Article 18.5 and 18.7 above.

The Control Committee members will be responsible to evaluate and select the Most Valuable Player of the event, based solely on her individual performance according to the statistics of the final results of the Volleyball Information System (VIS).

These Competition Regulations have been prepared by Mrs. Arateide Caceres, NORCECA National Federation Director, reviewed by the Riquel Matos, Norceca Sport Events Coordinator and approved by Mr. Cristóbal Marte Hoffiz, President of NORCECA.

In Santo Domingo, Dominican Republic, January 20, 2018.

Cristóbal Marte Hoffiz
NORCECA President